

AHEAD PAYMENT RATES

The following rates will be applicable for the Operations and Monitoring Support Team (OMST) of the Ministry of Higher Education and Highways (MHEH) and Operations Technical Secretariats (OTSs) of the universities. These rates are part of the Operations Manual (OM) of AHEAD.

Table 1. Evaluation of proposals of AHEAD at OMST

Task	Per day (Rs.)	Per proposal (Rs.)	Comments
Evaluation of ELTA/ELSE proposal-desk	-	16,000	Must be completed within two weeks
Evaluation of ELTA/ELSE proposal-site visit	16,000		Must be completed during the site visit
Evaluation of DOR/RIC proposal-desk		16,000	Must be completed within two weeks
Evaluation of DOR/RIC proposal-discussion stage	16,000		Must be completed just after the discussion
Evaluation of ICE proposal-on site	16,000		Must be completed during the site visit
Evaluation of UBL cell score card		8,000/phase	Must be completed within two weeks
Resource persons for workshops	16,000		
Resource persons for PAT preparation	16,000		
Evaluation of HRD Scholarships			3,000 Per candidate
Resource persons	4,000 per hour		Up to a maximum of 3 hours per day

Transport payment for on-site evaluation at the OMST approved rate. Produce receipts for reimbursement. Payment from OMST for accommodation, food, transport and incidentals, at pre-agreed daily rates.

Table 2. Administration of AHEAD at Universities

Position	Per month (Rs.)	Comments
Director OTS	25,000	From OMST
DD Finance	20,000	From OMST
DD Procurement	20,000	From OMST
Deputy Director Engineering and other relevant officers		Percentage of the civil works up to a fixed maximum of the estimated construction cost, subject to the provision in the total cost estimates
Senior Administration Officer	65,000	From OMST
OTS Secretary	46,000	From OMST
Project Coordinator (ELTA/ELSE Faculty Projects)	15,000	From ELTA/ELSE
Activity Coordinator (ELTA/ELSE Faculty Projects)	10,000	From ELTA/ELSE. Faculty development projects can have up to a maximum of 4 activity coordinators.
Project Coordinator (ELTA/ELSE Department/Unit Projects)	10,000	From ELTA/ELSE
Activity Coordinator (ELTA/ELSE Department/Unit Projects)	5,000	From ELTA/ELSE. Department development projects can have up to a maximum of 2 activity coordinators.
Project Coordinator (DOR/RIC/ICE)	10,000	From DOR/RIC/ICE
Deputy Coordinator (DOR/RIC/ICE)	5,000	From DOR/RIC/ICE
UBL Cell Director	15,000	From OMST – payment for an academic who functions as the UBL Cell Director

Administrative support for AHEAD at Universities

Table 3. AHEAD Activity support: All funds must come from ELSA/ELSE/DOR/RIC/ICE/UBL cell budgets.

Position	Per month (Rs.)	Comments
Project assistant (ELTA/ELSE)	Up to 55,000	From ELTA/ELSE
Project assistant (DOR/RIC/ICE) for STEM/HEMS	Up to 55,000	From DOR/RIC/ICE
Research assistant (DOR/RIC/ICE) for STEM/HEMS	Up to 70,000	From DOR/RIC/ICE
UBL Cell manager	55,000	From UBL cells

Table 4. Workshops under AHEAD (one day workshops)¹.

Position	Per workshop (Rs.)	Comments
Workshop Co-ordination	0	Done by the relevant project coordinator(s) and/or deputy project coordinators
Workshop Assistance	3,000	Weekday
Workshop Assistance	6,000	Weekend
Laborer / Other Assistance	1,000	Weekday
Laborer / Other Assistance	2,000	Weekend
Honorarium for Resource Persons (Internal)	2,000.00/hr	Weekday (Maximum 3 hrs per day). Internal is defined as within the same university but from a different faculty.
Honorarium for Resource Persons (Internal)	4,000.00/hr	Weekend (Maximum 3 hrs per day). Internal is defined as within the same university but from a different faculty.
Honorarium for Resource Persons (External)	4,000.00/hr	Maximum payment per day is 12,000
Honorarium for assistant lecturer/demonstrator	1,000.00/hr	More than one assistant lecturer/demonstrator is allowed if the student number is large
Honorarium for Resource Persons (Internal)	6,000.00/day	Weekday (Maximum 3 hrs per day). Internal is defined as within the same university but from a different faculty.
Honorarium for Resource Persons (Internal)	12,000.00 day	Weekend (Maximum 3 hrs per day). Internal is defined as within the same university but from a different faculty.
Honorarium for Resource Persons (External)	16,000.00 per day	
Honorarium for assistant lecturer/demonstrator	1,000.00/hr	Up to a maximum of LKR 4,000 per day

¹ If the workshop is for more, or less, than one day, these amounts can be adjusted pro-rata.

Research and Innovation under AHEAD

Allocated funds must be strategically utilized to develop the capacity of the Department/Faculty/Institute to undertake research on a sustainable long-term basis. Additional personnel payments should be used only if the activity cannot be done by the core research team, research assistant or the existing staff at the University.

Table 5. Costs for Research and Innovation Activities

Position	Per day (Rs.)	Per activity (Rs.)	Comments
Enumerator/field assistants/data entry operators/data collectors, transcribers/translators	3,000-5,000 per day	100-10,000	Transport and meals need to be costed separately
Technical assistance (including specialized skills such as nurses, health workers)	4,000-8,000 per day		Transport and meals need to be costed separately

Note: It is extremely difficult to come up with a fixed rate for different types of HEMS/STEM research projects. As such the project coordinator is advised to study the above rates and if the above are not relevant give a list of rates for different positions expected to be paid for the successful completion of the research project to the OMST. A compiled list of such rates will be send by the OMST to the WB approval upon finalizing the PAT. Revision can be made only after the end of the second year as such careful analysis of requirements must be done during the preparation of the PAT.

Ineligible expenditure under AHEAD

1. Military equipment
2. Illegal substances
3. Material or activities that do not meet professional ethical standards
4. Activities which do not meet the environmental and social safeguards regulations and laws of the country

**FINANCIAL AUTHORITY FOR THE ACCELERATING HIGHER
EDUCATION EXPANSION AND DEVELOPMENT (AHEAD)
OPERATION**

1. Limitation for approval of Payment/Expenditure:-

	Limit
	Rs
Director - OTS	up to and including 500,000.00
Registrar	above 500,000 and up to 1,000,000.00
Vice-Chancellor	above 1,000,000.00

2. Certification of vouchers:-

Deputy Director Finance -for all the vouchers (as specified in the Terms of Reference)

3. Signatory to cheques:-

OTS Director and Deputy Director Finance – for all the cheques (as specified in the Terms of Reference)

4. Limitation for approval of advances:-

	Limit
	Rs
OTS Director	up to and including 200, 000
Registrar	above 200,000 up to 500,000
Vice Chancellor	above 500,000

5. Purchase authority for Goods and Services

- The Director - OTS can purchase Goods and Services up to a value not exceeding Rs. 100,000.00 per purchase.
- The Vice Chancellor can purchase Goods and Services up to a value above Rs. 100,000 and not exceeding Rs. 1,000,000 per purchase.
- Above Rs. 1,000,000 the relevant university procurement committees would operate.